CONSTITUTION
of the
DELTA CHAPTER OF THE UNIVERSITY OF WEST GEORGIA
of the
UPSILOMN PI EPSILON ASSOCIATION

An Honor Society in
Computer Science

Last Revision: February 2010

I. Name and Objective
1. The name of this organization shall be the Delta Chapter of the University of West Georgia of the Upsilon Pi Epsilon Association, an honor society in computer science. Hereinafter, it shall be referred to as the Chapter; the University of West Georgia as the University; the Upsilon Pi Epsilon Association as the Association.
2. The objective of the Chapter shall be the promotion of high scholarship and original investigation in the field of computer science, in accordance with the interests and goals of the Association and of the University.
3. The Chapter shall be located at the University of West Georgia in Carrollton, Georgia.

II. Government
1. The Chapter shall be governed by this Constitution, together with the amendments to the same, and by the Bylaws enacted to provide for those governmental functions of a more routine nature.
2. The Bylaws of the Chapter shall be adopted and changes thereto enacted by an affirmative vote of two-thirds of the active members of the Chapter.
3. The provisions of this Constitution shall be subordinate to those of the Constitution and Bylaws of the Association.

III. Membership
1. The Chapter shall consist of members and honorary members.
2. The membership of the Chapter shall consist of individuals whose academic achievements, reputation, and creative abilities deserve recognition; and whose membership would enhance the stature of the Association. Specifically, the membership shall include graduate and undergraduate students, former
students, faculty of the University, and other individuals elected according to the procedures detailed under Article IV of this Constitution.

3. Honorary members shall be individuals of distinguished achievement in the field of computer science.

4. Eligibility for membership shall not be restricted on the basis of race, creed, color, gender, or sexual orientation.

5. The active membership of the Chapter shall consist of the members who satisfy the fiscal and attendance requirements set forth in the Chapter Bylaws. The privilege of voting in membership elections and participation in other official functions of the Chapter shall be restricted to active members.

IV. Election of Members

1. The eligibility of students, former students, and faculty of the University for election to membership in the Chapter shall be determined as follows:
   a. A graduate student must be a candidate for a graduate degree in computer science at the University, have completed at least eighteen semester hours for graduate credit counting toward the degree requirements, and have been in residence at the University for at least one semester. The graduate student must have attained a grade point average of at least 3.5 in all course work counting toward the degree, exclusive of research and seminar courses, and must rank in the upper third of all students in the computer science graduate program satisfying the credit requirement.
   b. An undergraduate student must be a candidate for an undergraduate degree in computer science at the University, and must have completed at least forty-five semester hours for undergraduate credit, to include fifteen semester hours in computer science (CS) courses at or above the 1300 level. In addition, the undergraduate student must have attained an overall grade point average of at least 3.0, a grade point average of at least 3.0 in all computer science (CS) courses at or above the 1300 level, and must rank in the upper thirty-five percent of all students in the computer science program satisfying the credit requirement.
   c. A faculty member shall be a full time employee of the University and must have been teaching in the Department of Computer Science at the University for at least one academic year, and have been active in the development, preparation, and presentation of computer science (CS) courses, or active in research in the computer science field. Achievement in teaching and research rather than specific scholastic requirements shall determine the eligibility of a faculty member.
   d. A former student of the University who, at the time of their completion of a degree in computer science, satisfied the grade point average and class rank requirements given in sections IV.1.a or IV.1.b of this Constitution, shall be eligible for membership in the Chapter.
e. Students, former students, faculty members, and other individuals who do not qualify under the provisions of sections IV.1.a – IV.1.d of this Constitution, but whose achievements and contributions to the computer science field qualify them, in the view of the Chapter Membership Committee, shall be eligible for election to membership in the Chapter.

2. The Chapter Membership Committee shall review all candidates for election to membership qualified according to section IV.1 of this Constitution. Those reported favorably by the Committee shall be proposed for election.

3. Each candidate must be discussed individually by name, and the balloting for the candidate’s election shall be carried out before the next candidate is considered. In the case that a candidate fails a first ballot, the candidate may be discussed further, and a second and final vote shall be taken.

4. Election of candidate to membership shall be by a three-fourths affirmative vote by the members present and voting.

5. There shall exist no limitation on the number of members in the Chapter.

6. The election of new members shall be held within six weeks before the end of the Spring semester of the current academic year.

7. The President of the Chapter shall appoint a standing committee on eligibility and membership upon his or her installation, which shall serve until his or her successor is elected. The standing committee shall constitute the Chapter Membership Committee. The Committee shall consist of the Executive Council and at least two additional faculty members of the Department of Computer Science at the University. The Committee is responsible for the screening of students who meet the eligibility requirements of the Chapter and the Association, and shall recommend for election those who they deem otherwise qualified.

8. Membership shall not be offered to an individual second time if that individual previously declined such membership, with the exception of hardship.

V. Officers

1. The Executive Council of the Chapter shall consist of the faculty advisor and the following elected officers: President, Vice President, Secretary, Treasurer, and Historian.

2. The duties of the President shall be to call and preside at all meetings, to appoint committees, to authorize payment of bills presented against the Chapter, and to provide overall direction for Chapter activities.

3. The duties of the Vice President shall be to perform the duties of the President in the absence of the President. He or she shall assume the office of the President in the case of resignation or disability of the President. In addition, he or she shall be responsible for the coordination of committees and the proper conduct of meetings.

4. The duties of the Secretary shall be to keep records of all transactions of the Chapter, and in particular, to keep the minutes of meetings. In addition, he or she shall be responsible for the handling of all correspondence of the Chapter.
5. The duties of the Treasurer shall be to collect all dues and assessments and to issue, with the assistance of the Secretary, notices of special assessments. He or she shall have charge of the funds of the Chapter, and shall pay there from bills presented against the Chapter and approved for payment.

6. The duties of the Historian are to keep a systematic account in chronological order of events of the Chapter.

7. The faculty advisor shall serve to provide a degree of continuity to the Chapter and serve in an advisory capacity to the Chapter officers. The faculty advisor must be a member of the Association at the time of appointment and an active member of the Department of Computer Science faculty for at least one year prior to appointment. The duties of the faculty advisor shall be to consult on matters of Chapter, Association, and University policy, and to act as auditor of Chapter finances. He or she shall also be the presiding member of the Membership Committee and shall be responsible for securing the academic records of potential candidates from the University Registrar.

8. Election of officers shall be held immediately after the election of new members each spring semester. Newly elected officers shall be installed and shall begin to serve the meeting following their election.

9. Vacancies in any office other than the President shall be filled by appointment by the President with the approval of the Executive Council.

VI. Ratification and Amendment

1. This Constitution shall become effective immediately upon ratification by a three-fourths affirmative vote of the invited charter initiates and the Membership Committee of the whole.

2. The Constitution shall remain in effect until revised or amended.

3. Amendments to this Constitution may be proposed by any member of the Chapter at a regular or special meeting. The proposed amendment shall be discussed and a vote for further discussion shall be taken; a simple majority of the active members present shall determine that consideration. Upon approval, the proposed amendment shall be formally framed by the Executive Council.

4. Amendments framed according to section VI.3 shall be circulated to the entire membership of the Chapter, together with appropriate commentaries and a written ballot. The ballots will be returned to the Secretary within two weeks of distribution. The Secretary and Vice President shall tally the votes and make results of the balloting public at the following regular meeting of the Chapter.

5. A three-fourths favorable vote of the returned ballots shall be required for ratification of each amendment.

6. The amendment shall become effective immediately upon announcement of the results of the ratification election.